To Erasmus+ Coordination Unit at the Ivane Javakhishvili Tbilisi State University and Ca’ Foscari University of Venice

|  |
| --- |
| **APPLICANT’S DETAILS** |
| **Surname** *(as indicated in Passport or Identity card)* | **First name:***(as indicated in Passport or Identity card)* |
| **Date of birth***: (dd/mm/yyyy)* | **Place and Country of birth:** |
| **Nationality:** | **Gender:** (M/F) |
| **Home Address:** *(please indicate your full address: Address, Town, Post/Zip Code)* |  |
| **Document:** (passport or ID card) | **ID card or passport number** **Date of Expiry** |
| **Telephone Number:****Mobile Number:** | **E-mail Address:** |
| **Do you require Disability or Learning Support?**  | Yes [ ]  No [ ]  |

|  |
| --- |
| **HOME UNIVERSITY** |
| **Home University:** | **Ivane Javakhishvili Tbilisi State University** |
| **Title of your current degree programme (FOR STUDENTS)/****Current position at the partner university (FOR ACADEMIC AND ADMINISTRATIVE STAFF):** |  |
| **FOR STUDENTS ONLY:****Level of your current degree programme (1st cycle/1st level/undergraduate; 2nd cycle/2nd level/Master; 3rd cycle/3rd level/PhD):** |  |
| **FOR STUDENTS ONLY:****Number of years of higher education (university) study completed to date (at which year of your current course programme you are enrolled):** |  |
| **FOR STUDENTS ONLY:****Previous experiences of mobility under Erasmus Mundus and Erasmus+ ICM Programmes (please detail University of destination, place and duration)** |  |

|  |
| --- |
| **PROPOSED PROGRAMME OF STUDY/TEACHING/ TRAINING AT UNIVE** |
| **Duration of stay** (n° of months/days): |  |
| [ ]  *Spring term (February 2017)*[ ]  Autumn term (from September 2017) |  |
| MOTIVATION (max 5000 characters including spaces) explaining the background of the candidate and the reasons for applying to the programme |  |

|  |
| --- |
| The undersigned is willing to apply for the Erasmus+ - International Credit Mobility grant to Ca’ Foscari University of Venice, according with the call for applications published by the Ivane Javakhishvili Tbilisi State University with the following deadline: January 20th, 2017Compulsory attachments:*For student candidates:** Copy of a valid passport
* Copy of a valid ID
* Copy of a proof of registration at a Bachelor/Master/PhD programme
* Copy of university diplomas (if available);
* Copy of the transcript of records (with indication of university grades/marks and GPA)
* Copy of official language certifications
* Proposed Learning Agreement in English signed by the applicant, the Erasmus+ Administrative Coordinator (Mrs. Tea Gergedava) and Faculty Coordinator
* For PhD students: letter of interest signed by the prospective academic supervisor/Head of Department at Ca’ Foscari University of Venice stating the availability and willingness to supervise the applicant. In order to get this you MUST contact international.cooperation@unive.it (providing a CV and a research plan);
* Europass CV (max 2 pages) in English including extracurricular activities (courses, seminars, conferences, published research, etc.) and professional experience related to the fields of knowledge of the course;
* Motivation letter (max 2 pages) explaining the background of the candidate and the reasons for applying to the programme
* One Recommendation letter and other supportive documents in English, e.g. honours, awards, internship/work certificates, proof of disability if relevant
* Proof of socio-economic disadvantaged background (in case it is available);

*For academic and administrative staff* candidates:* Copy of a valid passport
* Copy of a valid ID
* Copy of a proof of employment
* Mobility program signed by the applicant
* Letter of interest signed by the prospective academic supervisor or Head of Department (for academic staff) at Ca’ Foscari University of Venice or by the administrative supervisor (for administrative staff) stating the availability and willingness to collaborate with the applicant. In order to get this you MUST contact international.cooperation@unive.it (providing a CV and a work plan);
* Curriculum Vitae (max. 2 pages) in English including extracurricular activities (courses, seminars, conferences, published researches etc.) and professional experience related to the fields of knowledge of the course
* Motivation letter (max. 2 pages) explaining the background of the candidate and the reasons for applying to the programme
* One letter of recommendation (max. 1 page) written by academics, researchers and/or by professionals who have participated in the candidate’s academic or professional training, complete with their email and phone numbers
 |

|  |
| --- |
| **SIGNATURE OF APPLICANT** |
| I confirm that the information provided on this application form is correct. |
| **Signature:**  | **Place and Date:** |